



New Centre Manuals

Candidate and Assessor Manuals: As mentioned at the centre conference, the new versions of the assessor manuals are currently being printed and these will be sent out to centres as soon as we receive them.

You will be sent one candidate manual per installation bay and one manual per assessor. These manuals must not be copied in any form and any centres that are found to be in breach of this will have their licence suspended immediately.

Timings all sections: In the new manuals, there is now reading time added to each section to encourage the candidate to use the manual. Section A1 has been reduced to 45mins, this is still more time than most candidates are taking to complete this section. No other sections have been reduced.

Candidate Checklist: The candidate checklist has been amended to include statements confirming that the candidate is ready to take the assessment and must be signed by both employer and training provider. We can only advise for the short term but this will be compulsory for all candidates sitting from 1st September 2017. A copy is attached and the version on the NET website and system have been updated.

Pre-Assessment Manual: A new manual has been produced combining information that was in various places on the NET website and which includes extra information. This is designed to be sent to candidates before they sit an assessment to help them prepare and it is not to be used in the assessment room.

This manual also includes the Candidate Checklist so you only need to send one document to candidates when they are booked in for an assessment. This document can also be sent to training providers to help them prepare candidates for an assessment. A copy of this manual is attached.